

**COLUMBIA COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Evaluation Committee Meeting Minutes

RFQ 2021-K
Professional Engineering Services for the Design of the Hi-Dri Acres
Residential Subdivision Paving and Drainage Project

October 5, 2021

I. Call to Order

The Evaluation Committee met at the Board of County Commissioner Administrative Building Conference Room at 10:00 AM on October 5, 2021.

II. Roll Call

Committee Members

Chad Williams, County Engineer
Donald DuPree, Facilities Maintenance Director
Jennifer Goff, Office Manager-Economic Development

Others in Attendance

Esther Chung, Purchasing Director

III. Discussion

Director Chung explained the purpose of the meeting was to discuss the submittals and scoring/ranking of the firms for RFQ 2021-K which was publically opened on September 21, 2021 at 2:00PM.

Discussion by committee members ensued, each submitted their score sheets, and unanimously agreed to the results as follows:

Firm/Company Name	Total Score	Final Ranking
DRMP, Inc.	12	4
Jones Edmunds	9	3
Dewberry Engineering Inc.	5	2
North Florida Professional Services, Inc.	3	1

The committee came to a consensus to recommend to the Board the top ranked firm, North Florida Professional Services, Inc., and request authorization for contract

negotiations upon State approval. If negotiations fail, authorization to proceed negotiations with the firms as ranked.

IV. Adjournment

The meeting adjourned at 10:45AM.

Submitted by Esther Chung, Purchasing Director